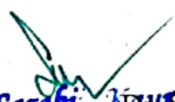


Dated: 23-August-2022

NOTICE

This is to inform the entire faculty that there will be a meeting held in the principal office on 24th August 2022 at 12.00 p.m.

All the staff members are requested to attend the meeting.


Dr. Sarabjit Kaur
Principal
Chairperson (TQ) B.Ed. College
Jalandhar


AGENDA OF THE MEETING

1. Regarding Admissions of B.Ed. & M.Ed. Semester.
2. Regarding Time Table Framework and various Committees.
3. Regarding NAAC.
4. ABAR Submission.

(Handwritten signatures and initials)
Aarti
Anand
Deep
Raj
Ravi
Sandeep
Sharma
Soni
Tara
Vijay

Action Taken report with respect to IQAC

S.No.	Resolution	Action Taken
1.	AQAR Submission	AQAR has been submitted with necessary supporting documents.
2.	Instructions about SSR	Data Compilation, Verification Process have been Explained clearly by IQAC Coordinator.
2.	In the light of deliberations on the review of the performance in the current session the plan of action for upcoming session was discussed.	Plan of action finalized.
3.	Members of various committees have been decided.	Discussion with the members of various committees and suggestions were invited.
4.	Vote of thanks presented by the chair for the good team work in the current session.	The chair thanked and concluded the session.


Dr. S. G. Kaur
Chairperson (IQAC) cum Principal

DATE: 10-October-2022

NOTICE

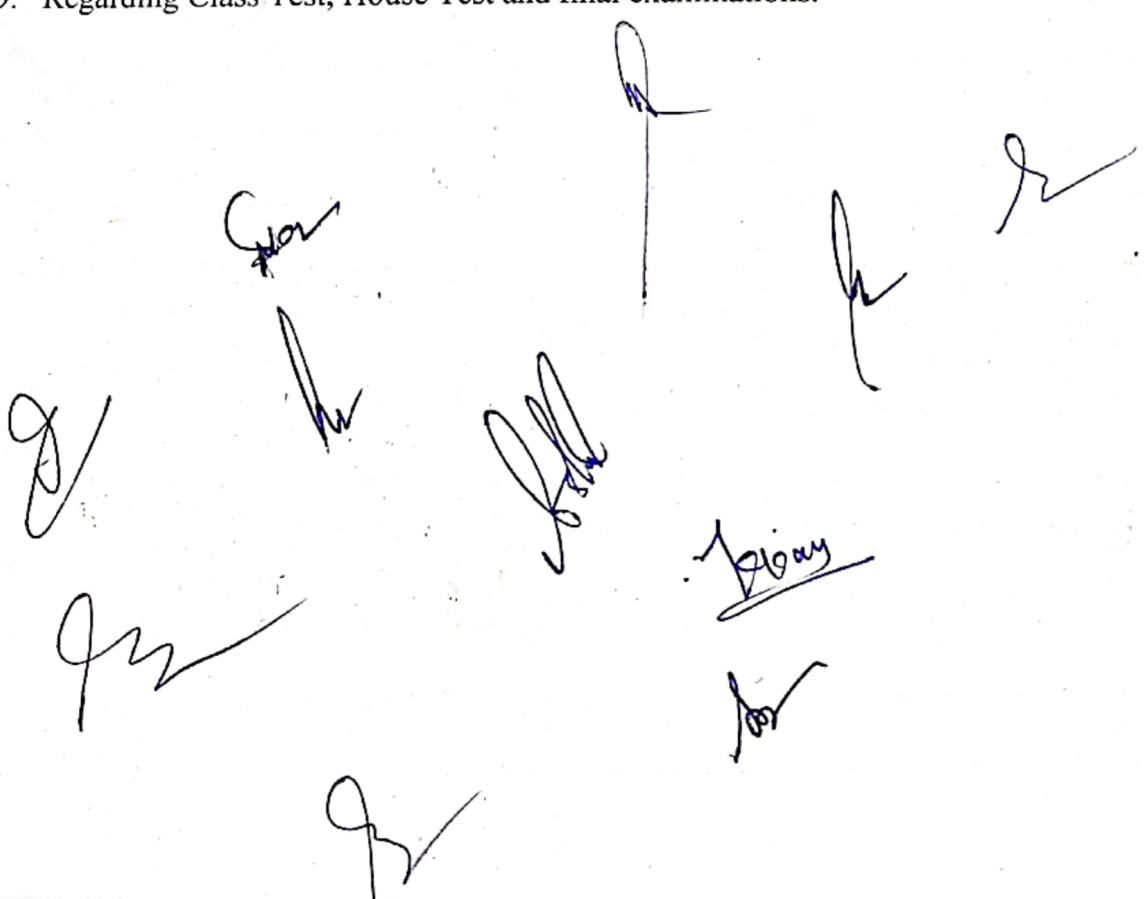
A meeting of Internal Quality Assurance Cell (IQAC) will be held on 12th October 2022 at 11.30 a.m. in Seminar Hall. All the Staff members are requested to attend the meeting.

Dr. Sarabjit Kaur

Chairperson (IQAC) cum Principal
Dr. Sarabjit Kaur
Principal
Guru Pam Dass B.Ed. College
Jaisalmer (V.)

AGENDA OF THE MEETING

1. To welcome faculty in new session.
2. Plan of Action for the session 2022-23 to be finalized.
3. Allocation of admission duties at University and College Level.
4. Regarding Time Table Frame work.
5. Regarding Teaching Learning Strategies.
6. Regarding Talent Hunt Programme.
7. Celebration and observation of upcoming days of national and International importance.
8. To organize seminars, workshops and human values and environmental professional ethics.
9. Regarding Class Test, House Test and final examinations.



S.No.	Agenda	Resolution
1.	To welcome the faculty in new session.	The Principal of the college chaired the meeting and welcomed the faculty members for the new session.
2.	Plan of Action for the session 2022-23 to be finalized.	Resolved and shared the plan of action for the session 2022-23 with the faculty members and suggestions were welcomed and incorporated.
3.	Allocation of admission duties at university and college level.	Resolved and duties were assigned to faculty members.
4.	Celebration and observation of upcoming days of national and international importance.	Resolved and recommenced to celebrate Independence Day, Hindi Diwas, Teacher's Day, International Ozone Day.
5.	To organize seminars, workshops and talks related to environmental sensitization and human values and professional ethics.	Resolved and recommended to organize workshop on human rights and value education, seminar and lectures on environmental issues.

Naal

ZOAC INCHARGE

Dr. NEHA SAHDEVA

PRINCIPAL

Dr. SARABJIT KAUR

Dr. Sarabjit Kaur
Principal

Guru Ram Dass B.Ed. College
Jalandhar (W)

Notice

Dated

9th Dec 2022

This is to inform the entire faculty that there will be IQAC meeting in the Principal office on 12th Dec 2022 at 12:30 p:m. All are requested to attend the meeting.

PRINCIPAL

Dr. Sarabjit Kaur
Principal
Guru Ram Dass B.Ed. College
Jalalabad (W)

AGENDA

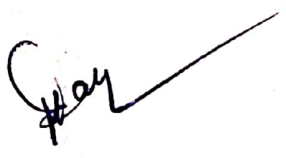
1. Regarding Discussion of Final skill in teaching practical.
2. Orientation to teaching and non teaching regarding Naac Peer team visit .
3. Regarding final practical and exams of B.Ed. and M.Ed.
4. Regarding Various Duties during exams and Naac visit



Tejans



Beekuh



IOAC Meeting & Orientation Programme for Teachers

Dated - 12th Dec 2022

IOAC Meeting was organized in Guru Ram Das B.Ed. College dated 12th Dec 2022. Orientation regarding NAAC team visit was given by Respected Principal Mam 'Dr. Sarabjit Kaur' to all Teachers & Non Teaching staff Members. They all were given instructions regarding duties during visits. They all were given training to maintain the record criteria wise. Also, they were asked to make presentation criteria wise. They all were motivated to write their research papers for publication in Journals.

IOAC Incharge

Dr. NEHA SACHDEV A

Principal

Dr. Sarabjit Kaur

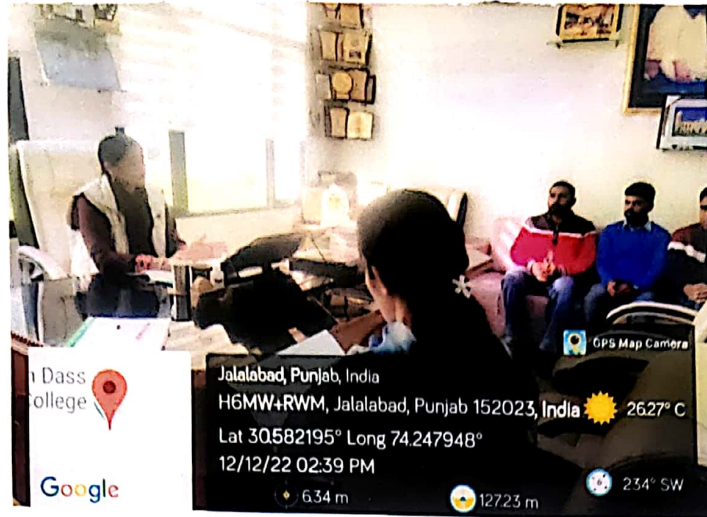
Principal

Guru Ram Dass B.Ed. College
Jalalabad (W)



IOAC MEETING

Date
12th Dec 2022



Minutes of the Meeting

Dated

12th Dec 2022

(1) Discussion regarding Practical files of Teaching Practice of B.Ed students of 3rd Semester. All Teachers were asked to check the files and inform the students to complete the files in all respect.

2023

Room

(2) Teacher Incharges of various subjects were given the duties to observe the Lesson plan of students (As Internal Teacher Incharge)

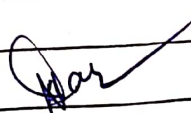
(3) Computer Incharge / Teacher Incharges were asked to arrange & check the working of all the materials like Projector, Fan, Lights, Smart boards etc. for final skill in Teaching Practice.

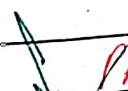
(4) Critics whose Teacher Incharges were asked to submit all the record related to their Critics in office.

(5) Incharges of various Laboratories & Cells were asked to submit the Record of various activities.

(6) All Faculty Members were asked to give their research papers for publication in College Journal 'GRT Journal of Research'.

(7) Duties were assigned to all Faculty Members regarding KASAC.


LOAE Incharge


Principal
Dr. Sarabjit Kaur
Principal
Guru Ram Dass B.Ed. College
Jalandhar (W)

NOTICE

Dated: 21st Feb, 2023

This is to inform the entire faculty that there will be IQAC meeting in the IQAC Room on 22nd Feb. 2023 at 03:30 P.M. All are requested to attend the meeting.

AGENDA OF THE MEETING

1. Regarding discussion of Peer Team visit schedule.
2. Orientation to teaching and non-teaching regarding NAAC Peer Team Visit.
3. Regarding views on seminar.
4. Regarding various duties during NAAC visit.



**Principal
Guru Ram Dass B.Ed. College
Jalalabad (W)**

GURU RAM DASS B.Ed. COLLEGE, JALALABAD (WEST)

INTERNAL QUALITY ASSURANCE CELL MEETING

Dated: 22nd Feb, 2023

Minutes of Meeting

IQAC meeting of the College was held on 22nd Feb. 2023. The following members of IQAC attended the meeting:

Chairperson and Principal : Dr. Sarabjit Kaur

Coordinator : Dr. Neha Sachdeva

IQAC Committee members : Dr. Vanika Nagpal

: Dr. Neetika

: Ms. Richu

: Ms. Kuldeep Kaur

: Mr. Naveen Kumar

: Mr. Ashish Kumar

External experts : Dr. Susheela Narang, Principal Kenway College of Education, Abohar

: Dr. Tripta Parmar, Principal, Sant Darbar Singh College of Education for women, Lapon

: Dr. Manjeet Kaur, Principal, J.D College of Education, Sri Muktsar Sahib

: Dr. Gurvinder Kaur, Principal, Guru Gobind Singh College of Education, Theri, Malout.

Alumni members : Ms Aarti Kapoor

: Mr. Gagandeep

Students : Diksha, Poonam

Agendas of The Meeting were:

1. Regarding discussion of Peer Team visit schedule.
2. Orientation to teaching and non-teaching regarding NAAC Peer Team Visit.
3. Regarding views on seminar.
4. Regarding various duties during NAAC visit.



DR. NEHA SACHDEVA
IQAC CO-ORDINATOR



Principal
Guru Ram Dass B.Ed. College
Jalalabad (W)

DR. SARABJIT KAUR
PRINCIPAL

GURU RAM DASS B.Ed. COLLEGE, JALALABAD (WEST)

INTERNAL QUALITY ASSURANCE CELL MEETING

Dated : 22nd Feb. 2023

The Minutes of Meeting are as follows :

1) **Discussion of NAAC Peer Team visit schedule :** Discussion regarding Peer Team visit schedule was done. Schedule was shared among all the IQAC members and discussion was there.

2) **Orientation to teaching and non-teaching regarding NAAC Peer Team Visit:**

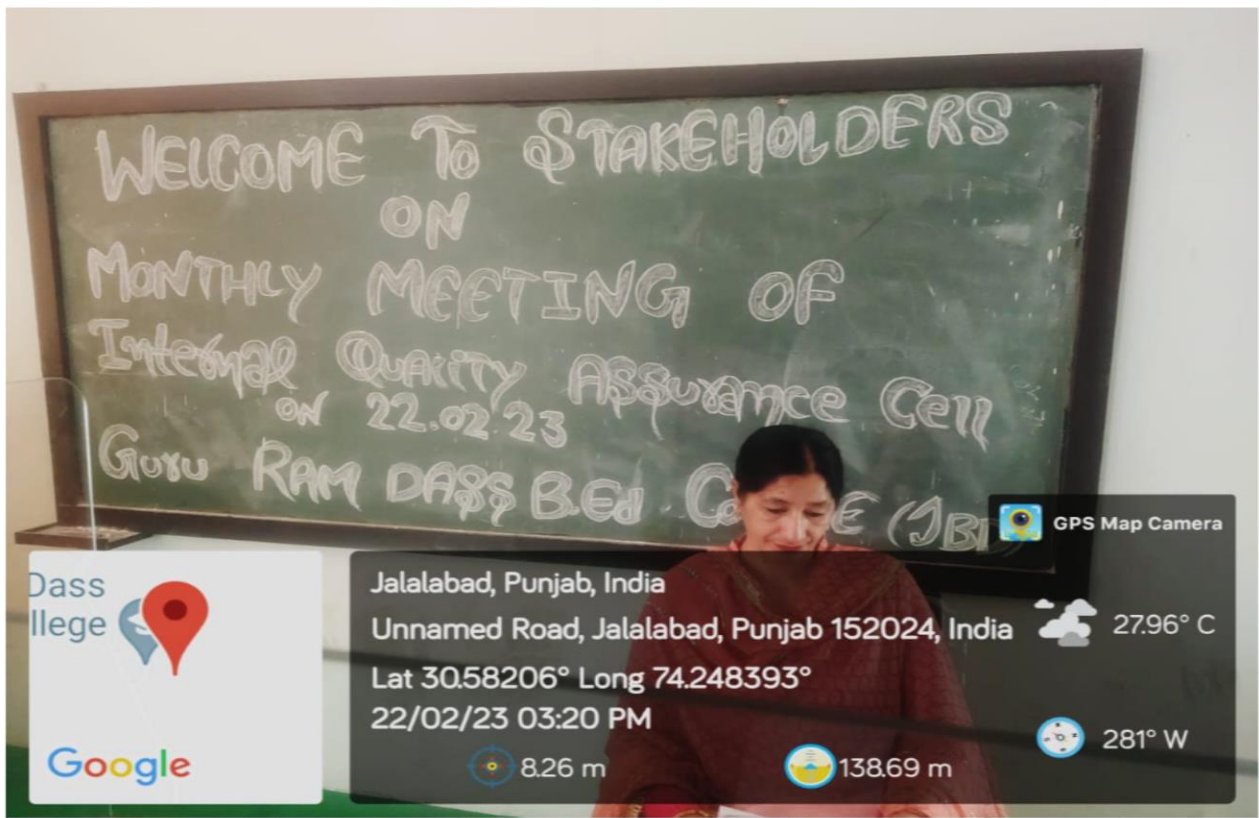
Orientation was given by the external experts to all the teaching and non-teaching staff members regarding the visit of NAAC Peer team. Planning was done regarding all the duties and maintenance of files and record.

3) **Regarding views on seminar:** Views regarding seminar was shared by the Principals

Dr. Susheela Narang, Dr. Tripta Parmar, Dr. Manjeet Kaur, Dr. Gurvinder Kaur in the meeting. Students of M.Ed., B.Ed. & D.El.Ed. had also shared their views regarding seminar.

4) **Regarding various duties during NAAC visit :** Various duties were assigned to the

faculty members of the College during NAAC Peer Team visit e.g. Pickup and Drop of Peer Team, NAAC Peer Team visit to the schools along with teachers, Taking care of their refreshment, Their staying facility, Conduction of cultural programme in the College etc.



Dass College

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Dass College

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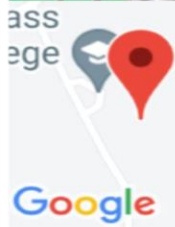
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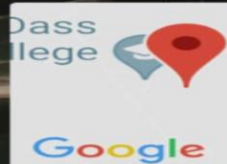
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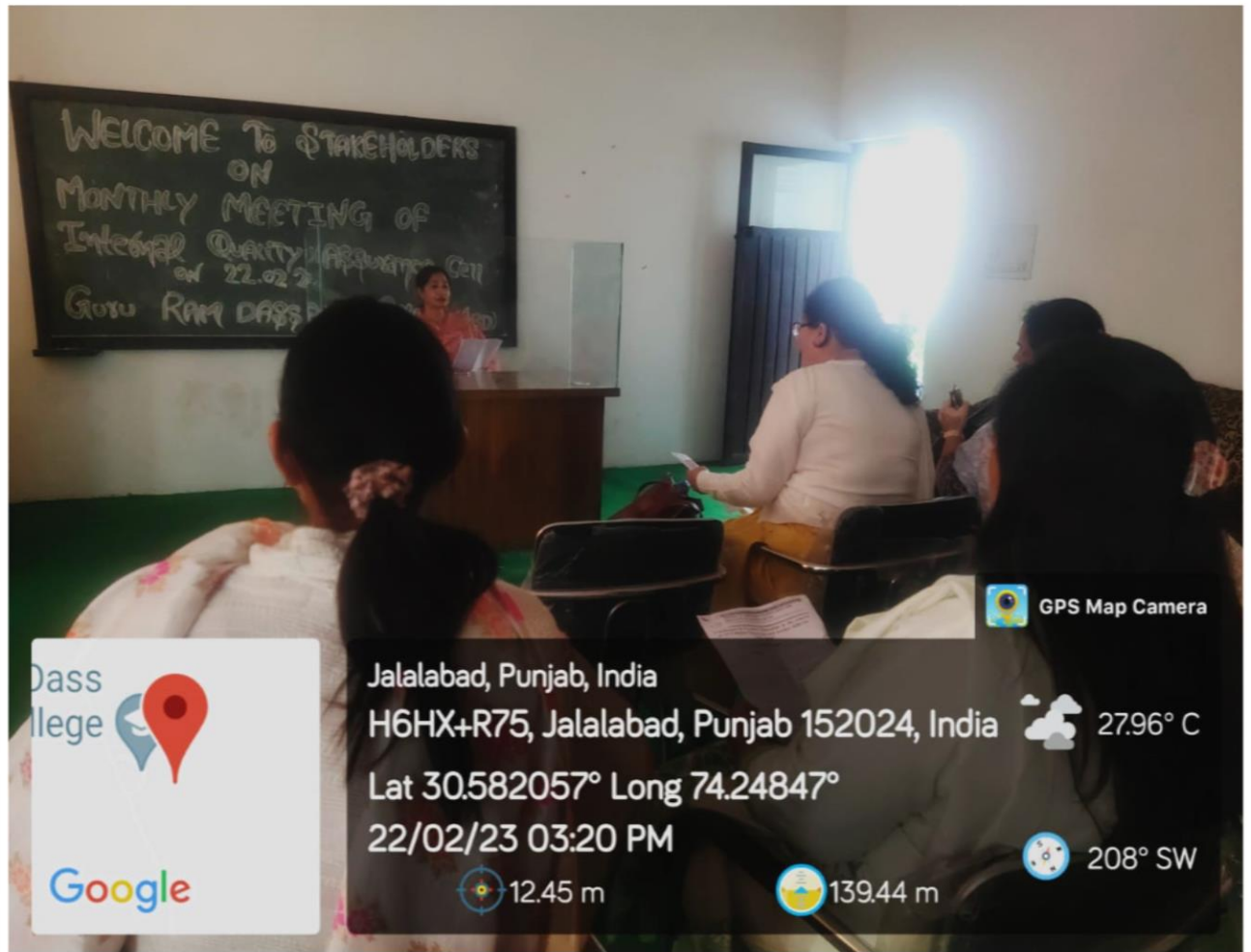
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DR. NEHA SACHDEVA
IQAC CO-ORDINATOR

Sarabjit

Principal
Guru Ram Dass B.Ed. College
Jalalabad (W)

DR. SARABJIT KAUR
PRINCIPAL

NOTICE

Dated: 31st March, 2023

This is to inform the entire faculty that there will be IQAC meeting in the IQAC Room on 1st April 2023 at 03:00 P.M. All are requested to attend the meeting.

AGENDA OF THE MEETING

1. Regarding allocation of duties during NAAC Peer team visit.
2. Maintenance of record and files for NAAC Peer team visit.
3. Discussion regarding final exam and external practicals.
4. Discussion regarding conduction of Zonal Skill in teaching and on the spot preparation of teaching aid competition in our College.



Principal
Guru Ram Dass B.Ed. College
Jalalabad (W)

GURU RAM DASS B.Ed. COLLEGE, JALALABAD (WEST)

INTERNAL QUALITY ASSURANCE CELL MEETING

Dated : 1st April, 2023

Minutes of Meeting

IQAC meeting of the College was held on 1st April 2023. The following members of IQAC attended the meeting:

Chairperson and Principal : Dr. Sarabjit Kaur

Coordinator : Dr. Neha Sachdeva

IQAC Committee members : Dr. Vanika Nagpal

: Dr. Neetika

: Ms. Richu

: Ms. Kuldeep Kaur

: Mr. Naveen Kumar

: Mr. Ashish Kumar

External experts : Dr. Anita Arora, Principal Jyoti B.Ed College ,
Fazilka

: Ms Renu, Assistant Professor Jyoti B.Ed College,
Fazilka

: Mr Sandeep, Assistant Professor Jyoti B.Ed College,
Fazilka

Alumni members : Ms. Aarti Kapoor

: Mr. Gagandeep

Students : Nisha, Gurpreet

Agendas of The Meeting were:

1. Regarding allocation of duties during NAAC Peer team visit.
2. Maintenance of record and files for NAAC Peer team visit.
3. Discussion regarding final exam and external practicals.
4. Discussion regarding conduction of Zonal Skill in teaching and on the spot Preparation of teaching aid competition in our College.



DR. NEHA SACHDEVA
IQAC CO-ORDINATOR



Principal
Guru Ram Dass B.Ed. College
Jalalabad (W)

DR. SARABJIT KAUR
PRINCIPAL

GURU RAM DASS B.Ed. COLLEGE, JALALABAD (WEST)

INTERNAL QUALITY ASSURANCE CELL MEETING

Dated : 1st April, 2023


The Minutes of Meeting are as follows :

- 1) **Allocation of duties during NAAC Peer Team visit:** Various duties were assigned to the faculty members of the College during NAAC Peer Team visit e.g. Pickup and Drop of Peer Team, NAAC Peer Team visit to the schools along with teachers, Taking care of their refreshment, Their staying facility, Conduction of cultural programme in the College etc.
- 2) **Maintenance of record and files for NAAC Peer Team visit:** All faculty members were motivated by external experts to maintain the record of files as criteria wise. They were asked to maintain the record of all bills in their labs for stock register.
- 3) **Discussion regarding final exams and external practicals:** Deputy Superintendent and Invigilator duties were assigned to the faculty member for final exams of B.Ed and M.Ed classes. All the arrangements were made for final exams and external practicals.
- 4) **Discussion regarding conduction of Zonal skill in teaching and on the spot preparation of teaching aid competition in College:** It was unanimously decided by the Principals of Colleges of education of Zone- D, in the meeting held at Abohar, that Zonal skill in teaching and on the spot preparation of teaching aid will be held at Guru Ram Dass B.Ed College, Jalalabad (W). All the arrangements like venue finalized ,sitting arrangements ,name of judges, discussion about rules and regulations ,all duties were assigned to the faculty members in the meeting. Planning of all the arrangements for

conducting Zonal Skill in teaching and on the spot preparation of teaching aid competitions in the College was done.






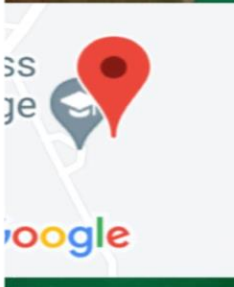
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Sach

DR. NEHA SACHDEVA
IQAC CO-ORDINATOR

Sarabjit

Principal
Guru Ram Dass B.Ed. College
Jalalabad (W)

DR. SARABJIT KAUR
PRINCIPAL