



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GURU RAM DASS B. ED. COLLEGE
Name of the head of the Institution	Dr. (Mrs.) Sarabjit Kaur
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01638250884
Mobile no.	9855206499
Registered Email	grd.college@rediffmail.com
Alternate Email	s_jeet_gill@yahoo.com
Address	D.A.V. COLLEGE ROAD, VILLAGE CHAK ROOM WALA
City/Town	JALALABAD WEST
State/UT	Punjab
Pincode	152024

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Ms. VANIKA NAGPAL			
Phone no/Alternate Phone no.		01638250884			
Mobile no.		9914202030			
Registered Email		vanikawatts82@gmail.com			
Alternate Email		grd.college@rediffmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.grdcollegejbd.org/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://www.grdcollegejbd.org/			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.77	2011	08-Jan-2011	07-Jan-2016
2	B++	2.87	2016	02-Dec-2016	01-Dec-2021
6. Date of Establishment of IQAC			01-Aug-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
IQAC MEETING REGARDING		10-Oct-2018		15	

TALENT HUNT PROGRAMME	1	
IQAC MEETING REGARDING TEACHING LEARNING STRATEGIES AND NSS CAMP	10-Sep-2018 3	30
IQAC MEETING REGARDING TIME TABLE FRAMEWORK, ORIENTATION OF STUDENTS	06-Aug-2018 2	25
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NILL	00	NILL	2019 00	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. To Initiate certificate and value added courses 2. To organize seminars, workshops, and conferences at the national and international level 3. To organize National sports meet for Students 4. Identification of common areas of learning problems and programme of action to overcome these problems by respective subject teachers 5. To organise gender equity and community service programmes

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
planned to conduct seminar on tool construction in research methodology	conducted
Planned to celebrate ozone day, teachers day, hindi diwas	celebrated
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
GRD AQAR CELL	01-Aug-2016

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
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Date of Visit	12-Nov-2016
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	27-Feb-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Workshop by college IQAC on working system of govt. and private schools. • Orientation programme by college placement cell on TET examination preparation and govt. teacher job application. Extension lecture organized by college IQAC • Extension lecture by S. Parvinder Singh on personality development. • Students participated in P.U. athletic competitions. • Annual sports day was celebrated. •</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through well planned and documentation process. All the programmes taught in the colleges are affiliated to Panjab University, Chandigarh. The College is well equipped with smart class room audio visual & other ICT facilities which are extensively used by Teacher's in day to day Teaching to make delivery of the curriculum attractive. Curriculum interactive teaching is promoted through students participation in group discussion, quizzes and seminars. Special lectures delivered by eminent scholars on topic related to curriculum further intensify students learning experience. Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond classroom hours for doubt clearing and curricular discussions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
MORAL EDUCATION LECTURE	26/07/2018	200
ART OF LIVING LECTURE	20/11/2018	200
PERSONALITY DEVELOPMENT PROGRAMME	05/02/2019	100
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship Programme	198
MEd	Field Based Experience	6

[View File](#)

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The institute have a formal mechanism to obtain feedback from students and teachers which is used to facilitate quality sustenance and improvement measures in the instruction and curriculum design processes. The feedback was collected from students, teachers, parents, alumni s in the form of questionnaires. The collected information was analyzed and action was taken to improve the teaching learning practices and for enhancing the quality of the programmes.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed. GENERAL	200	198	198
MEd	M.Ed. GENERAL	50	6	6

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	198	6	29	7	29

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	40	12	4	10

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentor-mentee ratio in 2018-19 was 1:7. With an objective to positively influence a raoutcomes, including improved peer and parental relationships, academic achievement, self behavior, the College strives to establish a benchmark for the quality of mentee-mentor rfacilitating the value of small group mentoring with a ratio of 1:7. Students rely on mentocamaraderie, encouragement, and guidance.It helps the mentor in gaining insight into the strengths and weaknesses or students. It aims at developing a close relationship with the mentee, providing them with emoadvice, and guidance. These group scenarios also allow friendships to be formed between peersense of belonging, an emotional engagement that is equally as beneficial for them. The objectives of the monitoring system are as follows : • To bridge the gap between the teachers and students. • To and enriched environment for students. • To motivate the students for both professional (hstartups, and entrepreneurship) and personal guidance. • To enhance the knowledge for both students alike, due to effective two-way communication. • To generate awareness and support various competitive examinations (PSTET, CTET, UGC NET) and other Govt. PSUs examinatand support the students for continual improvement (Science quiz, poster presentation, deseminars). • To conduct tutorial classes for slow learners.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
204	29	1:7

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
36	29	7	29	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	M.Ed. (2018-20) 2ND SEMESTER	2	27/05/2019	28/08/2019
BEd	B.Ed. (2018-20) 2ND SEMESTER	2	31/05/2019	22/10/2019
MEd	M.Ed. (2017-19) 4TH SEMESTER	4	29/05/2019	06/12/2019
BEd	B.Ed. (2017-19) 4TH	4	31/05/2019	01/08/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a strong continuous internal evaluation system. The silent features being the monthly class tests of each subject, snap tests, class interactions, group discussions seminars and presentations by students and rubrics used for the evaluation of the same. The most important features of the CIE in the college are 1. The different tools of internal assesment are numerated in the academic calendar of the college and discussed by the principal in the staff meetings from time to time. The internal assesment test schedules are prepared as per the university and communicated to the students well in advance. 2. The internal assessment criteria of Panjab University is followed for the distribution of marks in each subject. At the begining of the semester, faculty members inform the students about the various components in the assessment process during the semester. 3 There is complete transparency in the internal assessment. 4. Timely feedback is given to the students on the answers them. Elaborate discussion sessions on question papers are also conduct classrooms to enhance their performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college is prepared on the lines of Panjab University calendar for education colleges. As the final semester examination of all the classes i.e. B.Ed, M.Ed are conducted by the Panjab university so the academic calendar for the conduct of the house tests, class tests and other practical evaluations etc. is prepared by Examination committee under the guidance of the Principal of the college in the tune with Panjab University, Chandigarh guidelines. Most of the important aspects of the academic calender are mostly discussed in the first staff meeting on the first day of the session which is finalized by the examination committee under the guidance of Principal of the college. Under normal circumstances the house tests conducted after the Pre -internship of first year in the month of April semester and first week of November for the 2nd and fourth semesters of the class tests are conducted by the subject teachers in rotation after every fifteen days so that students get enough time to prepare and the tests dates of two subjects don't clash. Besides this the teachers evaluate the students on the basis of Snap tests, Class quizzes and class interactions. The academic calender also takes care of Enrichment and the remedial classes which are held after the declaration of results of the house tests to give the students an equitable academic push for the semester end exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.grdcollegejbd.org/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.Ed. (2018-20) 2ND SEMESTER	MED	M.Ed. (2018-20) 2ND SEMESTER	6	6	100

M.Ed. (201719) 4TH SEMESTER	MEd	M.Ed. (201719) 4TH SEMESTER	43	43	100
B.Ed. (2018-20) 2ND SEMESTER	BEd	B.Ed. (2018-20) 2ND SEMESTER	196	196	100
B.Ed. (2017-19) 4TH SEMESTER	BEd	B.Ed. (2017-19) 4TH SEMESTER	195	195	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.grdcollegejbd.org/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Breast Cancer Awareness Talk	EDUCATION	17/10/2018
National Girl Childs Day	EDUCATION	24/01/2019
International Womens Day	EDUCATION	08/03/2019
Women Empowerment Drive	EDUCATION	10/12/2019
Stress free Workshop	EDUCATION	03/11/2018
Art of Living	EDUCATION	04/02/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
NA	NA	NA

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	1	5	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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CLEANING VILLAGE AREA	PANJAB UNIVERSITY, CHANDIGARH	2	50
SOCIAL AWARENESS RALLY	PANJAB UNIVERSITY, CHANDIGARH	2	50
ROAD SAFETY PROGRAMME	PANJAB UNIVERSITY, CHANDIGARH	2	50
VOTING AWARENESS PROGRAMME	PANJAB UNIVERSITY, CHANDIGARH	2	50
DRUG AWARENESS PROGRAMME	PANJAB UNIVERSITY, CHANDIGARH	2	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
PRE-INTERNSHIP-I	PRE-INTERNSHIP-I	13 GOVT. AND PRIVATE SCHOOLS	14/09/2018	03/10/2018	198
PRE-INTERNSHIP-I	PRE-INTERNSHIP-I	13 GOVT.	15/04/2019	30/04/2019	198

SHIP-II	SHIP-II	AND PRIVATE SCHOOLS			
SCHOOL INTERNSHIP	SCHOOL INTERNSHIP	13 GOVT. AND PRIVATE SCHOOLS	20/07/2017	24/11/2017	191
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	9900000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
E- Granthalaya	Partially	4.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11186	720813	285	56128	11471	776941
	630	97500	0	0	630	97500

Reference Books						
Journals	42	31000	4	3000	46	34000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	35	1	1	1	1	1	1	0	0
Added	0	0	0	0	0	0	0	0	0
Total	35	1	1	1	1	1	1	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
youtube channel	https://www.youtube.com/channel/UCLvlikip6rO4wdbbwr2NL5w/channels

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10000000	9900000	3003511	2538511

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committee etc. of the college. To maintain and upkeep the infrastructure Institute facilities and

equipments, following activities are undertaken by college:- There is Stock Maintenance Committee in every department (HOD) who maintains the stock register by physically verifying the items round the year. Department wise annual stock verification is done by concerned Head of the Department. • Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant along with Laboratory attendant and they are headed by Lab Maintenance Committee Convenor. Up gradation of the computer systems is generally done on need basis. To fulfill the emergency demands, individual system up gradation is carried out keeping in mind the need for update, deployment and maintenance of the computers in the institution. Hardware and Software maintenance of computers and accessories are done through renewable Annual Maintenance Contract Laptops and Projectors are maintained through renewable Annual Maintenance Contract Outsourcing is done for maintenance and repairing of IT infrastructure such as computers internet facilities including Wi-Fi and broadband. Updating of softwares is done by lab assistants. AMCs for website maintenance by Renaissance Technologies. CCTV, Biometric system Sports equipment is maintained through Annual Maintenance Overall development of campus is done by Campus Discipline and Cleanliness Committee of the college. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and • maintenance of lawns is done by Institute Fourth Class Employees. College campus maintenance is monitored through regular inspection.

- Upkeep all facilities and cleanliness of environment in women's hostel is maintained through Hostel monitoring committee. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Regular maintenance of the water cooler and water purifier is done by outsourcing agent. The maintenance of the reading room and stock verification of library books is done regularly by library staff

<https://www.grdcollegejbd.org/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FEE DISCOUNT	10	130000
Financial Support from Other Sources			
a) National	Dr. Ambedkar Scholar scheme	177	3864412
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
PERSONAL COUNSELLING	22/08/2018	12	COUNSELLING CELL
REMEDIAL COACHING SESSION	22/02/2019	30	TEACHING FACULTY GRD
LANGUAGE LAB TRAINING	27/11/2018	50	LANGUAGE TEACHING FACULTY GRD

FREE YOGA AND MEDITATION CAMP	17/01/2019	75	ART OF LIVING
BRIDGE COURSE	01/12/2018	69	NIOS
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	CTET/PTET COACHING	25	30	15	12
2019	UGC NET EDUCATION COACHING	10	0	1	1
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
7	150	14	4	20	10
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	GRD, JBD	EDUCATION	GRD, JBD	M.ED.
2019	8	GRD, JBD	EDUCATION	OTHER INSTITUTIONS	MASTERS
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	15

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ATHLETICS MEET	COLLEGE LEVEL	300
DIWALI CELEBRATION	COLLEGE LEVEL	55
PUNJABI DIWAS CELEBRATION	COLLEGE LEVEL	40
TEACHERS DAY CELEBRATION	COLLEGE LEVEL	65
INDEPENDENCE DAY CELEBRATION	COLLEGE LEVEL	40
TALENT HUNT/COMPETITION	COLLEGE LEVEL	150

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	ZONAL FESTIVAL	National	Nil	12	LIST	LIST ATTACHED
2018	INTERZONAL	National	Nil	2	LIST	LIST ATTACHED

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Students Representative body and it has been aptly named as "Student Council". The student council gives the students a voice - a platform to be heard. Through it, they involve themselves in multifarious duties that the college demands of them. • President • Vice President • Secretary • Joint Secretary • Class representatives The members of the council are elected as per the Panjab University rules. A due process of selection is followed according to which at an initial level forms are filled by students as their nomination for the particular post. Students exercise their right to vote and the counting is done in a very transparent manner by including senior teachers and one or two students. Elected members are announced in the assembly. Major Activities of the Student Council include: • To assisting maintaining Discipline, Conducting Assemblies and functions acting as a link between faculty and students, conducting functions, reporting issues demanding attention, representing students where needed, act as aides to the Principal, dedicated service towards the college, etc. • To bring to the notice of concerned authorities, the problems, and difficulties faced by the students • To express views regarding the overall working of the college and its improvement. • Funds are provided as per the needs.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

300

5.4.3 – Alumni contribution during the year (in Rupees) :

7000

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association regularly organize get to gather events that enable old and new to connect with each other, the current batch of students, as well as the faculty members and other staff, the events are filled by various fun and entertainment programs. Current students welcome and entertain alumni through various song and dance performances and small games .Alumni also take turns to regale students ,faculty and staff by sharing their memories of old days , work experiences finally the events ends with a lavish dinner party .

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration .The institution functions in a well structured and defined manner to ensure participative management at all levels of decision making .The management has appointed the director development and registrar to monitor and guide the Principal and faculty in undertaking developmental activities of the institution and also maintaining its tradition of providing quality education .Enterprise Resource planning Software has been installed in the institution for integrating data and information regarding administration and academic aspects. Principal holds regular meetings to identify responsibilities keeping in view the abilities ,competencies and work load to the staff.Principal ensures that each faculty member is equally involved in all college activities .In the beginning of every session , a meeting of staff and principal is organised to review the activities of the previous session . Minutes of meeting are recorded . There is a good rapport between the Principal and staff. Central student council which includes class representatives of B.Ed and M.Ed ,also put forward their queries and problems during meeting with the Principal and staff members.Central student council is formed every year which helps in active involvement in decision making in all major activities and functions . This council is a part of the IQAC and participate in strategic decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is affiliated to Panjab University and is governed by NCTE rules.The syllabus of M.Ed and B.Ed is duly approved by the Panjab University as per the guidelines of NCTE .All the staff members together discuss if there

is any curriculum revision for the above said classes is required. On the basis of the identified requirements ,the college organizes Curriculum revision workshop and participate in these according to their subject expertise. In case if there is change of any topic ,the teacher take a serious note of it and start preparing notes for the same by referring books from the library as well as internet .Principal and faculty members interact with the university and provide their views related to curriculum development.

Teaching and Learning

To ensure the effective teaching and learning in the classroom ,the institution has converted all the classes into smart classrooms. The teachers are frequently using the smart classrooms in their teaching. The audio-visual effect facilitates enhanced understanding for the content and aids long term retention of their learning. The teachers adopt interactive methods like group discussion method ,heuristic method ,project method ,problem solving method ,demonstration method ,E-learning method etc. Various models of teaching are used for effective learning.

Admission of Students

The admissions of B.Ed and M.Ed courses in the college is done as per the rules of Panjab University . Annual Academic Calendar is made available to the students at the time of admissions to ensure maximum participation according to interest and abilities of the students.The aspirants have to apply online and appear for the physical counselling as per their pool and categories.Then on the spot the allotment of the seats as per their merit is done .

Examination and Evaluation

The pattern of the examination is as per rules and guidelines of Panjab University and there is transparency in the internal and external assessment through online mode.Class tests /surprise tests,student seminars ,interactive sessions,practical examinations ,etc are conducted by departments to evaluate the students.Examination subcommittees have been formed by the teachers council for the effective implementation of the evaluation reforms of the university.

<p>Research and Development</p>	<p>All faculty members and students are encouraged to conduct research and write research papers .College has a research cell in order to promote research activities among the students and staff. The college also arranges the extension lectures on research for the students as well as the teachers .</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>There is well equipped library facility available for students and teachers in the college in which learning resources and ready references along with necessary infrastructure .The college has basic infrastructural facilities like building ,light,water,i nstruements,library,internet facility etc. There is a well established internet access facility as well as printing and photocopy facility in the library . All the administrative and offices and faculty have PC ,they print their study material easily. Separate computer lab is present in the college also .</p>
<p>Human Resource Management</p>	<p>There is well qualified teaching staff and sufficient qualified persons in non teaching staff . The teachers have been assigned their work load as per UGC norms and to organize co-curricular activities ,the teachers have been assigned the duties for different items . Further under these teachers ,the competent trainers are arranged on need base period to prepare students for their respective competitions . Academics are look after by the teachers and youth welfare and sports activities are looked after by instructors, coaches and trainers . The non teaching staff takes care off all the required arrangements for the preparation and execution of the above said purpose. Performance appraisal system is placed . Feedback from various stakeholders is dully collected and analysed.Career is supported and clear growth paths for individuals are articulated.</p>
<p>Industry Interaction / Collaboration</p>	<p>Links and Collaboration with NCERT,NCTE,CTE,CDC,Panjab University ,Chandigarh ,to organize international ana national seminars ,workshops .Our college is a teacher training institution and to nurture their competencies for actual classroom teaching ,the prospective teachers are prepared in the classrooms by nurturing</p>

the skills on the content methodology ,technology,co-curricular activities,and preparing teaching aids . Further to experience the actual classroom situation the students have to complete the internship of four months duration in their third semester of the course . Before internship ,they are also being sent to the different schools for their general observation of the classrooms and the school as a whole . For this purpose association with more than 10 participating schools ,DIET,CTE,AIAER, helps us in realization of paradigm shift made by the state in secondary school curriculum which enable faculty to train our would be teachers in a desired manner.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Examination	Faculty members of this college follow table marking and perform their evaluation duties as examiner as and when appointed by the University .Prior to the University exam the students are made to take house exam to ensure their eligibility for University examination.
Planning and Development	The college administration has been brought under the purview of total e-governance . The annual plan and development of the academic year 2018-19 has been discussed and digitalized for the implementations with a scope for modification according to demands .College has a functional in house ERP .It includes students database ,faculty,hostel,and staff database ,feedback system ,evaluation and attendance system etc.
Student Admission and Support	The admission procedure for M.Ed ,B.Ed courses is as per the admission and eligibility criteria laid down by Panjab University ,Chandigarh /NCTE. The students apply online and appear for the physical counselling to get the admission in M.Ed and B.Ed courses as per their merit . Every year the college provides the assistance to apply online for the scholarship scheme .
Administration	The college academic and administrative bodies are headed by the Principal . Principal delegates duties and responsibilities to these bodies

	for effective administration .The administration of the college is decentralized in the following way Governing body assigns administrative powers to the Principal . Principal forms various staff committees for supervisions and conduct of various college activities .Meetings are held with the class representatives regarding administrative activities .Suggestions of faculty and students are sought while taking administrative decisions.
Finance and Accounts	Salary of faculty members and staff members is transferred directly to the bank account.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Stress free Workshop	Stress free Workshop	03/11/2018	03/11/2018	20	10
2019	Art of Living	Art of Living	04/02/2019	04/02/2019	20	8
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching	Non-teaching
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Permanent	Full Time	Permanent	Full Time
15	29	10	24

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Medical Leave Provision is given to the faculty and staff members based on the request . Faculty members are allowed to avail winter and summer vacation . On duty leave is provided to faculty members for attending various conferences,works hops,seminars,FDPs and also Examination duties. Maternity / Paternity leave.</p>	<p>Leave encashment. Financial support for training and professional growth. Maternity/Paternity leave.</p>	<p>Scholarship scheme for students . Educational trips. National Service Scheme . Youth Festival Participation .Skill-in-Teaching participation .Sports participation.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the institution are audit regularly. There is external and internal audit system of the account. The college has an inbuilt system of the internal audit of the accounts. The college accounts are regularly verified by the charter accountant of the institution . In case any discrepancy found at any level ,it is rectified immediately. All the records of the accounts are properly maintained and updated frequently by the college The University and Government rules are strictly followed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
LOVELY PROFESSIONAL UNIVERSITY	164680	WORKSHOP
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6.4.3 – Total corpus fund generated

25000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CA	Yes	College Manager
Administrative	Yes	Mr Praksit Aggarwal	Yes	Mr Sham Sunder

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent Teacher meetings are held to report student progress. Parent student

feedback is recorded to act as input in area of improvement. Apart from these ,the college provides an open platform to the parents for discussing their academic and personal concerns.

6.5.3 – Development programmes for support staff (at least three)

1. The canteen facility is available for them to eat clean,hygienic food at a low price at the college campus. 2. For moral and spiritual enlightenment of supporting staff members regular sabhas, mahotsava,and spiritual lectures of eminent personalities are organized. 3.Recreational facilities for support staff are organized in the college campus as well outside it. like Annual tours,Fairs, etc.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Recruitment of good number of permanent teachers. 2. A good number of Seminars and Extension lectures. 3. E-lessons in micro teaching , models of teaching have been developed and uploaded on you tube.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Naitik Gyan Parikhiya for inculcation of Moral Values .	05/12/2018	05/12/2018	05/12/2018	120
2019	Seminar on Legal Awareness Womens Day	12/03/2019	12/03/2019	12/03/2019	120
2019	Seminar on Female Foeticide	25/03/2019	25/03/2019	25/03/2019	100
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Breast Cancer Awareness Talk	17/10/2018	17/10/2018	100	55

		community					
2018	2	6	23/05/2019	4	National Pulse Polio Immunization	Vaccination to prevent disability due to polio	60
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
For the College	01/08/2018	The College has the obligation to observe the highest standards of conduct and integrity and to uphold the good standing and reputation of the profession. Members of the management follow the guidelines prescribed in the code of conduct booklet for the management.
For the teaching staff	01/08/2018	Whoever adopts teaching as a profession assumes the obligation to conduct himself in accordance with the ideals of the profession. Therefore all the teachers are responsible to see that there is no incompatibility between his precepts and practice. New teachers joining the institution are provided with the code of conduct booklet prepared the college on the very first day of their joining
for the non- teaching staff	01/08/2018	The non teaching staff is also provided with the code of conduct booklets consisting of their duty hours, ethics, roles and responsibilities, integrity, punctuality, fairness etc. which should be adhered strictly for the fulfillment of the mission and goals of the college by performing their roles in a professional manner

For the students	01/08/2018	The code of conduct is circulated to the students through prospectus and notices that are displayed on the college notice board and institutional website. Discipline committee comprising of teachers and student council members are accountable that the code of conduct is being followed by the students.
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swaccahta Abhyaan	03/09/2018	07/09/2018	60
Independence day	15/08/2018	15/08/2018	150
Teachers Day Celebration	05/09/2018	05/09/2018	120
Hindi Diwas	14/09/2018	14/09/2018	90
Workshop on Human Rights and Value Education	17/10/2018	17/10/2018	100
Gandhi Jayanti Celebration	02/10/2018	02/10/2018	60
National Mathematics Day	22/12/2018	22/12/2018	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. CFL lights installed 2. Reuse of old practical file covers 3. Gift a plant scheme 4. compost pit 5. Rainwater harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>Organization of Daily Morning Assembly by mentor of the house . A contribution of all the students in the morning assembly is mandatory which helps in harmonious development of students. In the Morning assembly students recite prayers, discuss current news, thoughts and talks on various societal and current issues. The institution tries its best to inculcate the moral and spiritual values among the student teachers through morning assembly. It is compulsory for every student teacher to participate in the morning assembly • Emphasis on Indian Value System through morning assembly, clubs societies and curricular activities • Morning Assembly by each mentor group (starts with religious prayer, then 4-6 speeches by students, news, thought of the day, important facts, stories, power point presentations, a teacher's address ends with National Anthem, all students attend in college uniform. In morning assembly videos and presentations related to diversity are highlighted. • All the mentor incharges prepare a cumulative record profile of the students to keep a track of their development. 2 Finishing School Programme To upgrade the teacher education programme a unique concept of Finishing School Programme has</p>
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been incorporated in the college curriculum. Modules covered under this programme are- • Soft Skill development • Effective communication Skills • Interpersonal Skill • Resume Writing • Mock Interviews • Continuous and Comprehensive Evaluation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.grdcollegejbd.org/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The faculty practices diversity of instruction by using varied methods of teaching styles as required in different situations. • The diversity of instruction is ensured through varied classroom techniques, use of electronic gadgets in classroom teaching, use of digital learning methods and materials, Online open source learning programmes, Micro learning modules, case studies and writings, discussion forums, quiz makers, peer reviewed assignments etc. • Students are given instructions for practical and field work by optimum utilization of technologically well equipped laboratories i.e ET Laboratory, Method Laboratory and Computer Laboratory • The students are encouraged to adopt these technologies in their practice teaching sessions, student seminars and presentations. • The institution has introduced the concept of simulated learning / peer learning/ micro learning. • In addition the staff also engages in E-Content development. • Broadband with the unlimited internet connection • Computerized library with e-resources • College website with updates • Enrollment in Infilbnet • Language lab • Automated office • Develop power point presentations.

Provide the weblink of the institution

<https://www.grdcollegejbd.org/>

8.Future Plans of Actions for Next Academic Year

• Online feedback system is planned to be introduced. • Organization of seminars and workshops by the IQAC to promote the quality improvement strategies in teaching-learning, research. • Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. • Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. Organization of workshop for E-content development at a larger scale and duration to promote the use of E-resources among all faculty members. The use of Learning Management System (LMS) for regular teaching, learning and evaluation related activities by teachers will be encouraged. • Encouraging students to use ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning including on field practice. • Boost Skill enhancement initiatives in academic, technical and organizational aspects. • Formulating policies and procedures for implementation of waste management • Implement and strengthen green practices. • Construction of rain water harvesting system in the college campus. • Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives.