



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GURU RAM DASS B. ED. COLLEGE
Name of the head of the Institution		DR. SARABJIT KAUR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01638250884
Mobile no.		9855206499
Registered Email		grd.college@rediffmail.com
Alternate Email		s_jeet_gill@yahoo.com
Address		D.A.V COLLEGE ROAD, VILLAGE CHAK ROOM WALA
City/Town		JALALABAD (WEST)
State/UT		Punjab
Pincode		152024

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		MS. VANIKA NAGPAL			
Phone no/Alternate Phone no.		01638250884			
Mobile no.		9914202030			
Registered Email		grd.college@rediffmail.com			
Alternate Email		vanikawatts82@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.grdcollegejbd.org/">http://www.grdcollegejbd.org/</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.grdcollegejbd.org/">http://www.grdcollegejbd.org/</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.77	2011	08-Jan-2011	07-Jan-2016
2	B++	2.87	2016	02-Dec-2016	01-Dec-2021
<b>6. Date of Establishment of IQAC</b>			01-Aug-2009		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
IQAC MEETING REGARDING		05-Aug-2017		25	

TIME TABLE FRAMEWORK	2	
IQAC MEETING REGARDING TEACHING LEARNING PROCESS	09-Sep-2017 3	30
IQAC MEETING REGARDING TALENT HUNT PROGRAMME	07-Oct-2017 1	15
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NILL	00	NILL	2018 00	0
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

12

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

Yes

If yes, mention the amount

0

Year

2021

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1. To Initiate certificate and value added courses 2. To organize seminars, workshops, and conferences at the national and international level 3. To organize National sports meet for Students 4. Identification of common areas of learning problems and programme of action to overcome these problems by respective subject teachers 5. To organise gender equity and community service programmes

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Planned to Conduct National Seminar on Punjab Day	Celebrated
Planned to celebrate Ozone day, National Mathematics Day	Celebrated
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
GRD AQAR CELL	01-Aug-2016

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

12-Nov-2016

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

05-Mar-2018

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Workshop by college IQAC on working system of govt. and private schools. • Orientation programme by college placement cell on TET examination preparation and govt. teacher job application. Extension lecture organized by college IQAC • Extension lecture by S. Parvinder Singh on personality development. • Students participated in P.U. athletic competitions. • Annual sports day was celebrated. •

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through well planned and documentation process. All the programmes taught in the colleges are affiliated to Panjab University, Chandigarh. The College is well equipped with smart class room audio visual & other ICT facilities which are extensively used by Teacher's in day to day Teaching to make delivery of the curriculum attractive. Curriculum interactive teaching is promoted through students participation in group discussion, quizzes and seminars. Special lectures delivered by eminent scholars on topic related to curriculum further intensify students learning experience.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
<b>No Data Entered/Not Applicable !!!</b>		

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PERSONALITY DEVELOPMENT PROGRAMME	22/08/2017	100
MORAL EDUCATION LECTURE	14/03/2018	200
<a href="#">View File</a>		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Bed	SCHOOL INTERNSHIP PROGRAMME	200
Med	FIELD BASED EXPERIENCE	50
<a href="#">View File</a>		

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

Structured feedback on curriculum is received from different stakeholders is gainfully deliberated upon employed to strengthen curriculum planning and development and new strategies and programmes are devised to address the issues flagged by stakeholders to make the delivery of curriculum effective. The institution also has a well-defined system of feedback in the form of Youth Association comprising of ten members from B.Ed and M.Ed classes. The class representatives provides extensive feedback during the formal as well as informal meetings regarding the different aspects of curriculum and its transaction.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B.Ed. GENERAL	200	200	200
MEd	M.Ed. General	50	50	50

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	200	50	32	7	32

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	32	40	12	4	10

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

With an objective to positively influence a range of student outcomes which include improved peer and parental relationships, academic achievement, self-concept, self esteem, confidence, mental health and behavior. The College strives to establish a benchmark for the quality of mentor-mentee relationships by facilitating the value of small group mentoring with a ratio of 1:8. Students rely on mentors to provide knowledge, encouragement, and guidance. The mentors expose the students to areas of potential improvement in academic tutoring life skill development and community service. It helps the mentor in gaining insight into the strengths and weaknesses or grey areas of the students. It aims at developing a with the mentee, providing them with emotional support, advice, and guidance. These group scenarios also allow healthy relationship to be formed between peers, maintaining a sense of belonging, emotional engagement which is equally as beneficial for them. The objectives of the mentoring system are as follows: • 1) To bridge the gap between the teachers and students. • 2) To create a better and enriched environment for students. • 3) To motivate the students for both professional (higher studies, startups and entrepreneurship) and personal guidance. • 4) To enhance the knowledge for both teachers and students alike, due to effective two- way communication. • 5) To generate awareness and support to students for various competitive examinations (CTET, PTET, NET) and other Govt. PSUs examinations. • 6) To advice and support the students for continual improvement (Science quiz, poster presentation, debates, class seminars). •

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
250	32	1:8

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	32	9	32	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	DR. SARABJIT KAUR	Principal	IPERA (HIBS)
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**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed. (2017-19)	2	23/06/2018	04/04/2019
MEd	M.Ed. (2017-19)	2	18/06/2018	17/09/2018
BEd	B.Ed. (2016-18)	4	20/06/2018	08/09/2018
MEd	M.Ed. (2016-18)	4	20/06/2018	08/01/2019

[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a strong continuous internal evaluation system. The salient features being the monthly class tests of each subject, snap tests, during the class interactions, group discussions seminars and presentations by students and rubrics used for the evaluation of the same. The most important features of the CIE in the college are 1. The different tools of internal assessment are enumerated in the academic calendar of the college and discussed by the principal in the staff meetings from time to time. The internal assessment test schedules are prepared as per the university and communicated to the students well in advance 2. The internal assessment criteria of Panjab University is followed for the distribution of marks in each subject. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. 3 There is complete transparency in the internal assessment. 4. Rubrics are employed by the teachers for the assessment of the seminars, projects and related class activities of the students.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, notice boards, college website and also verbally by the faculty members of the college. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website Academic calendar is prepared well in advance to show the roadmap to the student teachers of tasks to be accomplished during each semester

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.grdcollegejbd.org/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.Ed. (2017-19) 2ND SEM	MEd	GENERAL	43	43	100
B.Ed. (2017-19) 2ND SEM	BEd	GENERAL	195	195	100
M.Ed. (2016-18) 4TH SEM	MEd	GENERAL	37	37	100
B.Ed. (2016-18)	BEd	GENERAL	189	189	100



4TH SEMESTER					
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.grdcollegejbd.org/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
GENDER SENSITIZATION	EDUCATION	16/10/2017
NATIONAL SEMINAR ON NEW PUNJAB DAY	EDUCATION	01/11/2017
NATIONAL SEMINAR ON EQUALITY IN EDUCATION	EDUCATION	06/01/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
COMMUNITY AWARENESS AND MAINSTREAMING OF THE DISABLED AND CHALLENGE INDIVIDUAL	DR. SARABJIT K AUR	IPERA (HIBS)	04/10/2017	NATIONAL CONFERENCE
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
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No Data Entered/Not Applicable !!!

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	2
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Resource persons	1	0	0	0
Presented papers	0	20	1	0
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
CLEANING VILLAGE AREA	PANJAB UNIVERSITY, CHANDIGARH	2	50
SOCIAL AWARENESS RALLY	PANJAB UNIVERSITY, CHANDIGARH	2	50

ROAD SAFETY PROGRAMME	PANJAB UNIVERSITY, CHANDIGARH	2	50
VOTING AWARENESS PROGRAMME	PANJAB UNIVERSITY, CHANDIGARH	2	50
DRUG AWARE PROGRAMME	PANJAB UNIVERSITY, CHANDIGARH	2	50
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10000000	9700000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
E GRANTHAYALA	Partially	4.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10826	709013	360	11800	11186	720813
Reference Books	600	90000	30	7500	630	97500
Journals	38	28000	4	3000	42	31000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Null
No file uploaded.			

**4.3 – IT Infrastructure**

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	35	1	1	1	1	1	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	35	1	1	1	1	1	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Youtube Channel	<a href="https://www.youtube.com/channel/UCLvlikip6rO4wdbbwr2NL5w/channels">https://www.youtube.com/channel/UCLvlikip6rO4wdbbwr2NL5w/channels</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10000000	9700000	3218595	2638595

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committee etc. of the college. To maintain and upkeep the infrastructure Institute facilities and equipments, following activities are undertaken by college:- There is Stock Maintenance Committee in every department (HOD)) who maintains the stock register by physically verifying the items round the year. Department wise annual stock verification is done by concerned Head of the Department. • Regular maintenance of Computer Laboratory equipments are done by Laboratory Assistant along with Laboratory attendant and they are headed by Lab Maintenance Committee Convenor. Up gradation of the computer systems is generally done on need basis. To fulfill the emergency demands, individual system up gradation is carried out keeping in mind the need for update, deployment and maintenance of the computers in the institution. Hardware and Software maintenance of computers and accessories are done through renewable Annual Maintenance Contract Laptops and Projectors are maintained through renewable Annual Maintenance Contract Outsourcing is done for maintenance and repairing of IT infrastructure such as computers internet facilities including Wi-Fi and broadband. Updating of softwares is done by lab assistants. AMCs for website maintenance by Renaissance Technologies. CCTV, Biometric system Sports equipment is maintained through Annual Maintenance Overall development of campus is done by Campus Discipline and Cleanliness Committee of the college. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and • maintenance of lawns is done by Institute Fourth Class

Employees. College campus maintenance is monitored through regular inspection.

- Upkeep all facilities and cleanliness of environment in women's hostel is maintained through Hostel monitoring committee. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Regular maintenance of the water cooler and water purifier is done by outsourcing agent. The maintenance of the reading room and stock verification of library books is done regularly by library staff

[www.grdcollegejbd.org](http://www.grdcollegejbd.org)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FEE DISCOUNT	14	158000
Financial Support from Other Sources			
a) National	Dr. Ambedkar Scholarship Scheme	299	7359922
b) International	Nil	Nil	Nil

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
D.El.Ed	26/01/2018	100	NIOS, Delhi
Free Yoga and Meditation Camp	01/06/2018	20	NSS, GRD FACULTY
Language Lab Training	12/11/2017	40	Teaching Faculty, GRD
Remedial Coaching	14/10/2017	25	Teaching Faculty, GRD
Personal Counseling	10/08/2018	10	Teaching Faculty, GRD

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	CTET/PTET	20	40	20	20
2018	UGC-NET EDUCATION COACHING	10	0	1	1

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	1

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
8	156	22	4	23	12
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	2	GRD, JALALABAD WEST	B.Ed.	GRD, JALALABAD WEST	M.Ed.
2018	15	GRD, JALALABAD WEST	B.Ed.	OTHER INSTITUTION	Masters
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	20
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
PUNJAB DIWAS	COLLEGE LEVEL	55
DIWALI CELEBRATION	COLLEGE LEVEL	50
DUSHERA CELEBRATION	COLLEGE LEVEL	56
TALENT HUNT	COLLEGE LEVEL	150
CELEBRATION OF INDEPENDENCE DAY	COLLEGE LEVEL	40
KHO-KHO	COLLEGE LEVEL	60
TABLE TENNIS	COLLEGE LEVEL	30
BASKET BALL	COLLEGE LEVEL	50
KABADDI	COLLEGE LEVEL	56

ATHLETICS (VOLLYBALL)

COLLEGE LEVEL

60

[View File](#)**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Zonal award	Nill	2	6	-	LIST ATTACHED

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College has a Students Representative body and it has been aptly named as "Student Council". The student council gives the students a voice - a platform to be heard. Through it, they involve themselves in multifarious duties that the college demands of them. • President • Vice President • Secretary • Joint Secretary • Class representatives The members of the council are elected as per the Panjab University rules. A due process of selection is followed according to which at an initial level forms are filled by students as their nomination for the particular post. Students exercise their right to vote and the counting is done in a very transparent manner by including senior teachers and one or two students. Elected members are announced in the assembly. Major Activities of the Student Council include: • To assisting maintaining Discipline, Conducting Assemblies and functions acting as a link between faculty and students, conducting functions, reporting issues demanding attention, representing students where needed, act as aides to the Principal, dedicated service towards the college, etc. • To bring to the notice of concerned authorities, the problems, and difficulties faced by the students • To express views regarding the overall working of the college and its improvement. • Funds are provided as per the needs.

**5.4 – Alumni Engagement**

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

230

5.4.3 – Alumni contribution during the year (in Rupees) :

2000

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni association regularly organize get to gather events that enable old and new to connect with each other, the current batch of students, as well as the faculty members and other staff, the events are filled by various fun and entertainment programs. Current students welcome and entertain alumni through various song and dance performances and small games .Alumni also take turns to regale students ,faculty and staff by sharing their memories of old days , work experiences finally the events ends with a lavish dinner party .



## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution continues to strive for excellence in all its efforts with decentralization and participatory approach. The college has a coordination committee comprising of president, vice president, secretary, director, registrar and other members to provide leadership for the effective administration. The management reviews the activities of the institution by informal visits and is also formally invited for meetings, functions or any other get to gather. Principal holds regular meetings to identify responsibilities keeping in view the abilities, competencies and work load of the staff. In the beginning of every session a meeting of staff and principal is organised to review the activities of the previous session, important duties and responsibilities are assigned committee wise according to the events and activities to be held in current years. minutes of meeting are recorded. the internal administration of the college works smoothly. There is democratic and human environment prevailing in the campus. There is good rapport between the principal and the staff members. Central student council is formed every year which helps in active involvement in decision making in all major activities and functions. Central student council is a part of the IQAC and participate in a strategic decision making.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Links and Collaborations with NCERT, NCTE, CTE, CDC, Panjab university chandigarh to organise international and national seminars, workshops, faculty development programmes. Association with more than 10 practicing schools, DIET, CTE, AIAER, GERA helps us in realisation of paradigm shift made by the state in secondary school curriculum which enable faculty to trained our would be teachers in a desired manner. the excellent rapport with our practice teaching schools help our student and teachers to experience directly the functioning of a full fledged school. this make the internship programme effective and fruitful.
Research and Development	Research and development focuses on to provide a common platform and to share the best practices in all areas. College has a research cell in order to promote research activities among students.
Examination and Evaluation	To measure both qualitative and

quantitative aspect semester examinations are conducted by the affiliating university. College conduct internal assessment of the students according to the university guidelines. Class test/ Students seminars, practical examinations, debates etc are conducted by the department to evaluate the students.

Admission of Students

A Committee is organised for admission of students. The Committee maintains admission records for the new session. Annual academic calendar is made available to the students at the time of admission to ensure maximum participation according to interest and abilities of the students. College prospectus is made available to students at the time of admission.

Human Resource Management

Projectors and computers are installed in the computer lab to enhance the quality of learning. Students are encouraged to use book banks with respective subjects along with language. College organised national seminars, workshops and special lectures to enrich students and staff in the academic year 2017-18.

Library, ICT and Physical Infrastructure / Instrumentation

Management is keen to purchasing the books to library to improve the quality of both learner and teachers. Renovation and up gradation of laboratories is under process in the current academic year.

Curriculum Development

Curriculum development is a step by step process used to create positive improvement in courses. various approaches have been used in developing curriculum. curriculum development is the progressive and systematic process deciding by affiliated universities. Principal and faculty members interact with university and provide their views related to curriculum development.

Teaching and Learning

To teach is to engage students in learning. The teacher used various methods of teaching like lecture cum discussion method, project method, demonstration method, e-learning method etc. various models of teaching are used for effective teaching. individual attention is paid to each student by providing on the support feedback regarding the response and performance of the learner. the students are given assignments as well as project work

concerning teaching methodology.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The planning helps to bring qualitative and quantitative improvement. College has a functional in house ERP, it includes students database, faculty hostel and staff database, feedback system, evaluation and attendance system.
Administration	The act of managing duties, responsibilities and all academic bodies are headed by principal. The administration of the college is decentralized in the following way: Governing body assigns administrative powers to principal. Principal forms various staff committees for supervision and conduct of various college activities. Meetings are held with the class representatives regarding administrative activities. Suggestions of faculty and students are sought while taking administrative decisions.
Finance and Accounts	Salary of faculty members and staff is transferred directly to the bank account.
Student Admission and Support	Applications are submitted for admission to B.Ed. and M.Ed. Courses through online admission portal. centralized admission is done through state level entrance test. A help desk is setup in the College during summer break to facilitate the aspirants for preparing and applying for the courses. merit list is prepared and uploaded by fully computerized system. Counselling is scheduled based on the merit list of candidates.
Examination	Faculty members of the college follow table marking and perform their evaluation duties as examiner and when appointed by university. Prior to the University exam the students are made to take house exams to ensure their eligibility for university exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support
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		support provided	fee is provided	
2017	DR. SARABJIT KAUR	Gross national happiness-A Measure of Quality 2017	GHG Khalsa College of Education, Gurusar sadhar	1000
2018	MS. VANIKA NAGPAL	Innovations in Teacher Education	GGG College of Education Malout	500
2018	MS. NEETIKA	Teacher Education in India: Present Status and Future Challenges	GGG College of Education Malout	500
2018	MS. RICHU	Vision for training at Primary, Secondary and Higher Education Level	GGG College of Education Malout	500
2018	MS. BABALDEEP KAUR	PRIVATIZATION AND COMMERCIALIZATION OF TEACHER EDUCATION	GGG College of Education Malout	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Language competence upgrading	Language competence upgrading	16/11/2017	18/11/2017	10	Nil
2018	Art of Living	Art of Living	06/02/2018	10/02/2018	30	10
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
00	0	Nil	Nil	00
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	32	10	24

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Institute organises workshop, seminars and conferences. best faculty award has been initiated cash prizes. also on festive occasions lunches are organised.	cash prizes are given for good work.	scholarship for students aid fund, alumni fund.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

yes the institution conducts internal and external financial audit. the college has an inbuilt system of the internal audit of the accounts. the college has a bursar who looks after each and every bill of the expenditure. all the bills are duly checked and attested by the concerned persons. the college accounts are regularly verify by chartered accountant of the institute .in case of any discrepancy found at any level it is immediately .all the records of the accounts are properly maintained and updated frequently by the college .the university and government rules are strictly followed.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
LOVELY PROFESSIONAL UNIVERSITY	189580	WORKSHOP
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6.4.3 – Total corpus fund generated

25000000
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**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CA	Yes	College Manager
Administrative	Yes	Mr. Prakshit Aggarwal	Yes	Mr. Sham sunder

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The interaction of teachers with parents during parent teacher meeting come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent drop out of students. Faculty members maintain attendance record of students. In almost all

cases parents provide essential support and care to ensure proper attendance of their ward. Joint efforts of parents and faculty members has ensured.

6.5.3 – Development programmes for support staff (at least three)

each teaching staff acts as a mentor to one non teaching staff member and his or her family and regularly monitors his family progress like their children education ,family health well-being etc.loan facility ,medical assistance,provident funds,residential quarters and uniforms to class iv employees.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

to promote the culture of research in the institution a number of research projects have been undertaken by the students and faculty on various contemporary issues. up gradation of the library by adding more books and journals and more software. e content developed by faculty.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	National Seminar on New Punjab Day	01/11/2017	01/11/2017	01/11/2017	225
2018	National Seminar on Equality in Education	06/01/2018	06/01/2018	06/01/2018	215
2018	Inter Zonal Skill in Teaching and On The Spot preparation of teaching aidcompetitions	15/02/2018	15/02/2018	15/02/2018	60
2018	ICT in Teaching learning process	11/08/2018	11/08/2018	11/08/2018	100

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization	16/10/2017	16/10/2017	189	75
Awareness towards gender issues in schools	12/02/2018	12/02/2018	195	85

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The institution is eco-friendly and is located in a pollution free area in a peaceful atmosphere away from the city's hustle and bustle. The institution keeps in view the environmental issues and it is ensured that all the rooms are airy and well ventilated, spacious and well furnished with sufficient provision of fans and tube lights.. • A special event is organized for tree plantation every year, where 20-30 trees are planted in the campus, teaching practice schools and surrounding areas. • The institution emphasizes on the minimum use of paper. Students are motivated to submit online assignments to reduce the use of papers. • An awareness drive is conducted in the form of NSS and various extension activities to give knowledge regarding cleanliness and maintenance of campus and surroundings. •</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	13/11/2017	01	WATER CONSERVATION	SAVE WATER	50

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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Morning Prayers	14/08/2017	Morning assembly is organized by each House in which all the students participate, such an activity instills confidence for public speaking On every day the House groups organize morning assembly where students recite prayers, discuss current news, thoughts and talks on various societal and current issues Morning assembly facilitates spiritual, moral and religious value inculcation and develop insight on current issues

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NSS CAMP	08/02/2018	14/02/2018	50
RALLY ON NATIONAL INTEGRATION	15/08/2018	15/08/2018	75
EXTENSION LECTURE ON ECONOMIC SUSTAINABILITY	09/04/2018	09/04/2018	260

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The Eco Friendly Practices are been encouraged for both the faculty members and the students and are been followed in the campus which are as follows: Public Transport: As the institute is located just 2 km away from the main road, students, staff members are encouraged to use the public transport as it may help saving environment, leading to safe and secure life in turn will benefit all. Plastic free campus: The institute has made the campus plastic free. Usage of plastic free material is been encouraged. In Canteen the crockery maintained is plastic free. Paperless office: Though paper is been used, the institute has shown keen interest and making efforts in making the work paperless currently and in future also. The administrations stores and maintain information/data through the system only where we can access the data anywhere, anytime and much quicker. Faculty tend to use the teaching aid through esources. WiFi facility has also enabled to making more of paperless activities. Green landscaping with trees and plants: A number of plants exist at different place in the college to maintain cool and healthy atmosphere. The institute has taken several measures for planting to make Green campus. Students are been encouraged to plant the trees . Waste Management: The institute maintains and encourages proper waste management facilities in the campus for making it eco friendly. The different types of waste are managed as follows: Solid waste management: Solid wastes are



collected daily by the municipal corporation where they execute them both effectively and efficiently. They have the proper mechanism of waste management and recycling of collected waste. The dry and wet waste is already marked by different colour dustbins provided by them. Some solid waste is collected and periodically sold to vendors as scrap. Dust bins are provided throughout the campus. Throwing the waste anywhere is strictly prohibited. Usage of plastic bags is discouraged within the premises of the College. Liquid waste management: Liquid waste from the points of generation like the canteen and toilet etc is let out as effluent into a proper drainage facility and to avoid stagnation. E waste management : Various types of ewaste generated in the institute : damaged batteries , cells, CDs, Hard Disk Drives, Monitors, Keyboards, Cartridges, etc is disposed through outside agencies as a scrap. UPS batteries are recharged/repaired/exchanged by the suppliers. The cartridge of laser printers is refilled outside the college campus. Newspaper cuttings of hazards of ewastes are also frequently displayed on the notice boards.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Organization of Daily Morning Assembly by mentor of the house . A contribution of all the students in the morning assembly is mandatory which helps in harmonious development of students. In the Morning assembly students recite prayers, discuss current news, thoughts and talks on various societal and current issues. The institution tries its best to inculcate the moral and spiritual values among the student teachers through morning assembly. It is compulsory for every student teacher to participate in the morning assembly • Emphasis on Indian Value System through morning assembly, clubs societies and curricular activities • Morning Assembly by each mentor group (starts with religious prayer, then 4-6 speeches by students, news, thought of the day, important facts, stories, powerpoint presentations, a teacher's address ends with National Anthem, all students attend in college uniform. In morning assembly videos and presentations related to diversity are highlighted. • All the mentor incharges prepare a cumulative record profile of the students to keep a track of their development. 2 Finishing School Programme To upgrade the teacher education programme a unique concept of Finishing School Programme has been incorporated in the college curriculum. Modules covered under this programme are- • Soft Skill development • Effective communication Skills • Interpersonal Skill • Resume Writing • Mock Interviews • Continuous and Comprehensive Evaluation

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.grdcollegejbd.org/>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Objective of the college is to provide quality education in Teacher Education to the students from various parts of the society, to make them academically and globally competent. This objective is clearly reflected in the mission vision statement. The college believes that professionals of this college should be not only academically sound but should also have values and strong professional ethics. The institute facilitates personal commitment to the educational success of the students. The institute adheres to the university curriculum through a well planned and documented process. The academic records of the students are excellent with 100 pass percentage with more than 60 of the students securing distinction at the End Term Examination. The Teaching and

Learning process is being focused by following the major steps below: 1. Academic Calendar states the year round activities of the students. Academic committee prepares the academic calendar prior to the semester. 2. Guest lecturers: Is arranged with the objective to enrich knowledge and update with current practices. 3. Preparation of teaching plan: Faculties prepares teaching plan before the commencement of semester that helps in adoption of teaching methodology in advance and better outcome from students. The resources are used efficiently for the enhancement of skills other activities are: 1.Regular Director's meetings: The review of academic progress, student's attendance and review of syllabus completion status as per academic calendar is carried out. 2.Student feedback system 3.Club activities 4.Wellequipped library 5.Healthy work culture 6.Internet and WiFi facility are provided to faculty and students for upgrading and adopting recent Subject knowledge. Activity based learning: Workshops, internship, guest lectures, presentations, group discussions , conferences/seminars etc .are arranged from time to time apart from regular class room learning. Alumni, students, faculty, staff etc .Feedback is conducted to enhance in the quality of learning. Students actively participate in all the events conducted by the institute leading to leadership and team building qualities. Societal and cultural development: Students are encouraged to participate in social activities like, Traffic Day, Blood donation camp, Swachh Bharat Abhiyan, educating the underprivileged, hence ,showing the bond and responsibility towards the society.

Provide the weblink of the institution

<http://www.grdcollegejbd.org/>

### **8.Future Plans of Actions for Next Academic Year**

Upgradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. • Complete digitization of the college library is also planned. Online feedback system is planned to be introduced • construction of waiting room for visitors in the college campus • Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews and also organize interactive sessions of final year students with skilled professionals and alumni • Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research. • Organization of workshop for E-content development at a larger scale to promote the use of E-resources among all faculty members. Construction of rain water harvesting system in the college campus. • Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives • Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies • Promoting activities such as Yoga, physical exercise, meditation etc related to development of mental and physical fitness of students and faculty.